

## **Chief Administrative Officer's Report**

**January 21, 2026**

### **PROJECT FILES:**

#### **Clare Health Centre:**

- As of January 20th, the Municipality of Clare had nearly 100% resident attachment to primary care physicians at the CHC. The current list has 113 people on it. Of these 113, we are currently waiting on 20 to call back to offer a provider. The remaining 93 will be contacted shortly.

#### **Clare Veterans Centre (CVC):**

- Mill work in studio is complete (i.e., baseboards and dance bars).
- Acoustic treatments have been ordered. Expected delivery during the week of January 26<sup>th</sup>. Installation is scheduled for the first two weeks of February. The building will be closed to the public during this time.
- Freezer unit replacement is complete.
- Final walk through with architect revealed a few minor deficiencies. These are expected to be addressed by end of January.
- Staff have begun allowing discretionary bookings as a soft opening. Regular bookings expected to commence late February 2026.
- Grand opening tentatively booked for February 17<sup>th</sup>.

#### **LUB and MPS Review:**

- The revised documents (LUB/MPS) have been received and will be made available to the public later this week.
- A targeted consultation involving private sector stakeholders was held on December 18<sup>th</sup> and helped shape the revised documents.
- A final public consultation is being scheduled for February 2026. Meeting with Stantec tomorrow to discuss exact date.
- The intention is to proceed to first reading in February and to second reading in March 2026.
- Project closeout is expected in March 2026.

#### **Meteghan Sewer Extension:**

- **No new developments since November 26<sup>th</sup> - CAO Report.**
- Sewer extension has been completed.
- Construction on the first housing unit will begin in the New Year with four units to be installed prior to March 31, 2026.
- Proposed upgrades to the Meteghan Wastewater Treatment Plant still at the planning stage.

- Extension of project completion date has been requested.
- Total project cost is \$1,558,000.
- Total ICIP contribution of \$1,142,533 (73.33%).
- Total municipal contribution \$415,467.

### **Active Transportation Plan:**

- Discussed earlier under item 4.1 Presentation – Active Transportation Plan

### **Clare Acadian Tourism Experience Initiative 2025-27:**

- Expo Culturelle 2026 - Festival acadien de Clare will take over event with the Municipality remaining as a partner. Municipal staff (i.e. tourism) will assist with both programming and sourcing of funds.
- Festival des Coques – Planned for June 12-14, 2026. Discussions underway with various stakeholders to discuss festival scope. Meeting on January 22, 2026, with private sector to discuss possible involvement.
- Denise Saulnier Design has been retained (following an RFP process) for interpretive signage at the Bourneuf Wharf Road parking lot.
- On February 24-25, the Municipality will be collaborating w/ Alain Bosse & Jonathan Foster (GMIST) to host an experiential tourism workshop followed by 1on1 mentoring sessions with operators. Registration to begin during the week of January 26th.
- Meeting with representatives of La Vieille Maison on January 21st to discuss experiential tourism partnership for 2026 season.
- Via this project, the Municipality will be supporting a number of Conseil,des arts de la Baie projects: Artventures studio tours, Plein air painting outdoors (2 locations) and an activity during le Festival des Coques.
- Meeting with Daniel LeBlanc to discuss piloting a two-day comedy festival for October 2026.

### **Equipment Storage Building:**

- Waiting on contractor to resume work
- Spoke to them earlier this week to underscore need to move this build forward.

### **Washroom Building:**

- Have requested onsite meeting with contractor.
- Have informed contractor that the services of the sub-contractor assigned to this project are no longer required.

### **Housing Development – Little Brook:**

- The roadway base and power lines are installed for the entire project.
- Seven units have been fully installed and rented (1-year leases).
- Construction of the eighth unit is nearing completion. Will be installed onsite and rented in the next 3 - 4weeks. This will mark the end of Phase 1.
- Installation of Phase 2 septic system is underway.
- The goal is to add 12 additional units over the next calendar year, bringing the total number of units to 20.

### **Housing Development – Meteghan:**

- 4 slabs have been prepped. 1 of these has been poured. The remaining 3 will be poured when weather permits.
- The goal is to have 4 units on site by the end of the year.

### **Financial:**

- As of December 31, 2025, the Municipality recorded \$13,480,700 in revenues versus \$10,768,015 in expenses, for a surplus of \$2,712,685.
- As of December 31, 2025, the Municipality had a balance of \$4,209,193 in its operating fund, \$363,255 in its capital fund and a total reserve balance of \$1,373,929. The total reserve balance can be broken down as follows:
  - Operating reserve - \$864,234
  - Capital reserve - \$56,989
  - Landfill closure reserve - \$385,317
  - Gas tax reserve - \$67,389
- Work on 2026-27 operational and capital budgets is currently underway.
- The 2026-27 operational budget will be presented to Council for approval on April 15, 2026.